

## FoRRP Steering Committee Minutes – January 15<sup>th</sup>, 2014

In attendance: Zac, Jill, Jayme, Marco, Melana, Christine, Tim, Mike Layton, Bob, Barbara, Aidan, Samantha, and Ben.

### **Priorities for 2014**

- Finish washroom building renovations and pathway upgrades
- Minor upgrades: Bike racks, garbage bins, concrete pads, water fountains, etc
- Business cards (500) ACTION: Christine
- Add historical info to the blog: bios, more photographs ACTION: History committee
- Soil testing – Greening task force
- Orchard and garden planning – ACTION: Greening Task force/revitalization committee
- Expand adopt-a-tree program – need more adopters
- Develop system for mailing/communication – MailChimp. ACTION: Christine
- Subject line on posts to make it not look like junk mail
- Four park events – ACTION: Events committee
- Little-Free-Library – ACTION: Justine
- Continue developing WaterHarvest project – ACTION: Melana
- Stakeholder network – ACTION: Jill
- Develop public consultation system – ACTION: Samantha?
- Develop Rain Garden prototype – ACTION: Revitalization committee
- Begin developing Laneway Greening idea
- Asphalt pad in playground to be removed, Marco to check with Brian Green when he is available.
- Kitchen programming – create task force. Ben is chair
- Make contact, support, and coordinate with informal groups that use that park - everyone from FoRRP
- Calendar and bulletin board on website - Christine
- Heritage plaque for Fred Hamilton - Marco/Mike Layton to look into
- Curb cuts between FHP and GBP – ACTION: Marco to follow up with transportation services.
- Work with City to get filters on sewer grates – ACTION: Jill
- Complete process to become a not-for-profit
- Grant writing – Jill/Melana/Samantha to discuss which grants to target

### **Updates**

- LiveGreen has approved funding for the Rain Garden prototype. Just under \$20 thousand has been allocated to the project. The grant could be transferable if necessary.
- Environment Day compost drop will be back in Fred Hamilton Park this Spring. Our day will likely be April 26<sup>th</sup>, May 3<sup>rd</sup>, or May 10<sup>th</sup>. Marco will give us an update when we know for sure.

## **Organization Structure**

### **Steering Committee**

Chair: Jill Cuthbertson

Treasurer: Samantha Irvine

Secretary: Zac Childs

Communication: Christine Leonard

City Rep: Marco Bianchi

### **Revitalization Committee**

Chair: Melana Janzen

#### **Regular contributors:**

Marco Bianchi

Jill Cuthbertson

Zac Childs

Christine Leonard

Justine Greenland Duke

Susan Antler

### **Kitchen Programming Task Force**

Chair: Ben Leszcz

### **Greening Task Force**

Chair: Aidan Dahlin

### **Events/Programming Committee:**

Chair: Bob

#### **Regular contributors:**

Rhea Gordon

Tim Posgate

Pat Santos

John Santos

### **History Committee**

Chair: vacant

#### **Regular contributors:**

Barbara Roston

Kim Hume

James Currie

### **Open House**

The open house will be taking place Tuesday, January 21<sup>st</sup> from 6:00pm to 7:30pm in the basement at the College-Shaw Library – 766 College Street. Allan and Martin will be present to talk about the coming upgrades to the washroom building and the paths.

FoRRP will also be present to talk about the WaterHarvest project, the pancake breakfast, and laneway greening. We will bring a survey and sign-in sheet for feedback and

volunteers. We will also add the survey to the website after the open house for more feedback.

**Pancake breakfast**

The Events committee will be running the second annual Pancake breakfast on Sunday, January 26<sup>th</sup> at 10 am provided the weather is reasonable. A blog post will go out on the day of the event if it is postponed.

There will be:

- Food and beverages
- Ugly toque contest
- Music
- Snow art
- Tobogganing
- And a surprise

Bob will promote the event at the open house along with some posters.

Next meeting is Wednesday, March 19<sup>th</sup> 2014.