

## Friends of Roxton Road Parks Annual General Meeting - January 23rd, 2018

In Attendance: Bob, Marco, Jill, Julie, Barbara, Kim, Zac,

### 1. Overview of 2017 accomplishments (Jill)

- Building renovation of washrooms and new kitchenette completed by City
- contractors including substantial outfitting by FoRRP with donated equipment
- 36 trees planted in 3 parks, of which 26 have been adopted
  - incl. 14 new species
  - incl. 6 new adopters
- Various events including:
  - Jan 29 Pancake Breakfast
  - Apr 15 Environment Day (BBQ replaced by Easter Egg Hunt courtesy of City)
  - Apr 22 Community Clean Up Day
  - Sept 17 Launch of Fred's kitchenette
  - Nov 28 Toast Tuesday
  - Dec 9 Book Swap
- History Calendar produced for 2018
- Playground Survey launched
- FoRRP flyer and inaugural Fred's Newsletter
- New Business Cards printed
- Coffee Subscription Program launched
- Accessible picnic table built and installed
- Container Garden finished and adopted
- Hosted 4 Friends meetings plus several special interest meetings

### 2. The Year in Numbers

Ongoing communications including:

- 124 Blog Followers
- 179 Facebook Followers
- 238 Twitter Followers
- 29 Posts in 2017 (Total 252 since start)

### 3. Review of Financial Statements (Julie)

- Deferred until next meeting. Still collecting income from coffee subscription program.

### 4. Resignation of Directors and Officers

- All directors and officers of FoRRP for the year of 2017 resign from their posts.

### 5. Nominations and Elections for Board of Directors (Marco)

- Jill, Zac, Barbara, Julie, Bob, Christine and Melana were nominated and elected to act on the board of directors of FoRRP through 2018 until the next AGM.

### 6. Nominations and Elections for Officers by the new Board (Marco)

- Jill was nominated and elected to carry on as Chair of FoRRP
- Julie was nominated and elected to carry on as Treasurer

- Zac was nominated and elected to carry on as Secretary
- Bob was nominated and elected to perform as -vice-chair in Jill's absence this year.

#### 7. Review and Confirmation of Committees for 2016 (New Chair)

- Events, History and Playground committees were confirmed to continue operating for another year. Christine will carry on with Communications but would like to see another person take on some aspects. Jill will carry on with Adopt A Tree program and finishing WaterHarvest project with Melana. All directors were tasked with recruiting at least one new member to join the various subcommittees

#### 8. City Update (Marco)

- No significant updates from City Hall. There will be a municipal election held on October 22nd, 2018. No date set yet for Environment day, but likely the last week of April or 1st week of May
- Concern raised about number of neighbours not shovelling their sidewalks. Marco said call 311 and City will followup with property owner. We also considered circulating a flyer like we did 2 years ago. Action: Bob.

#### 9. Other Business

##### WaterHarvest

Our LiveGreen grant will be expiring this year. The overhang for the kitchenette building still needs to be completed. There is a hard deadline of July 1st this year for the LiveGreen grant to be completed and reported on. City to install the structure in April, to allow us time to complete project. If not, we will lose the funding for that portion of the WaterHarvest. Marco to make contact with Doug Bennet at the partnerships office to put more pressure on City staff to get this completed.

##### Website

There was a proposal from Christine to upgrade the WordPress blog at an additional cost of \$117 per year. The upgrade will enable us to collect online payments, will eliminate advertisements on our blog, improved design capability, and allow for other functions. The directors voted in favour of the upgrade.

##### CSA Proposal(Community Supported Agriculture)

Jill is interested in organizing a CSA to deliver farm fresh produce to Fred's weekly. There seems to be interest if the CSA is either not-for-profit and / or an urban farmer. Jill will contact up to 3 CSA's to have them present their programs to interested neighbours. This could be done in conjunction with Toast Tuesday's.

##### Fred's signage

Zac brought a mockup of an external sign he could make for free at his shop. Everyone agreed they would like him to proceed, using the official FoRRP font.

##### Pathway Clearing

Paving the pathways increased traffic through the park in a positive way especially for people with mobility devices and strollers, as well as now being on the bike lane system.

It is now obvious that snowy weather is a huge barrier. We need to make the case to our Councillor if we want the pathways plowed.

Action Items:

- Zac to send playground post to Christine
- Jill to circulate FoRRP 2017 achievements document
- Christine to post financial info online when ready
- Christine to proceed with website upgrade
- Bob to confirm if he needs to be reimbursed for expenses from events in 2017
- Bob re snow shovelling flyer
- Zac to cut Fred's signage samples for kitchenette, needs FORRP font.
- Zac to circulate dates for 2018 meetings
- Zac to forward NFP reporting to Julie